

EVENT INFORMATION



GREAT HALL, SOMERVILLE HOUSE, 3326

SAMPLE SETUP FOR: Wedding Reception, Dinner & Dance or Holiday Celebration

DISTRIBUTION

- CATERING MANAGER
- FACILITIES MANAGEMENT

SETUP DETAILS

Tables on Stage:

- 1 For signing
- 2 For gifts
- 1 For DJ with 1 chair

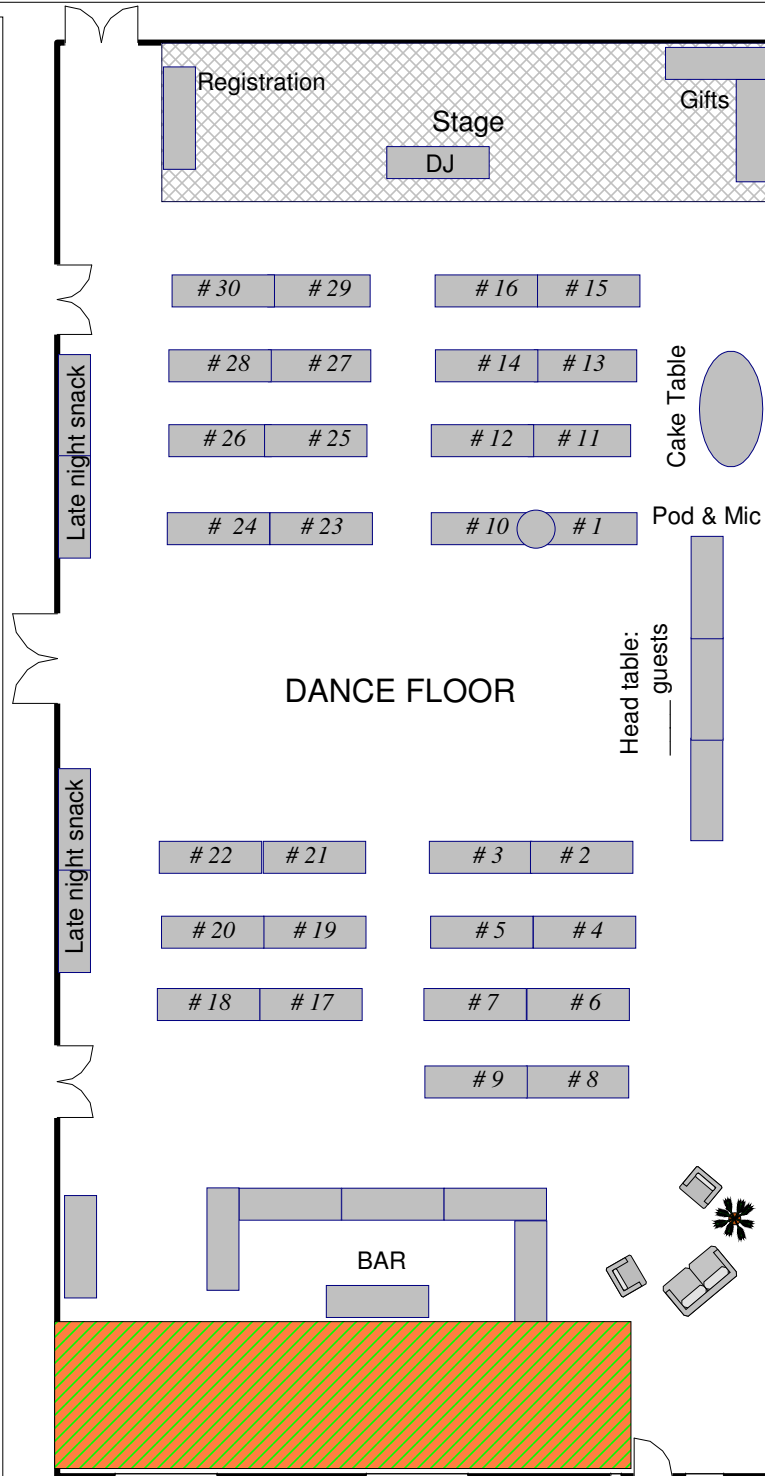
Tables on Floor:

__ Head table ()

30 tables
8 chairs each
Total: 240

Bar Tables
6 (See Setup)

Additional:
4 for Late night snack



LEGEND

- = Microphone Outlet
- = Electric Outlet
- = Data Line

GREAT HALL - SOMERVILLE HOUSE 3326

Ceiling Height: Max - 15m; Min - 6.21m

File Reference

Catering Report #
GHssu#2